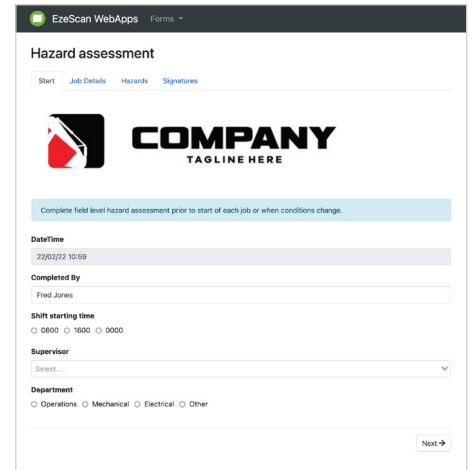


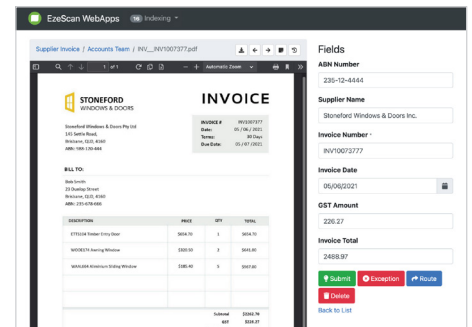
Digital Forms Assistant (DFA)

DFA is an ideal tool for any organisation to effortlessly transfer their labour-intensive paper-based or manual capture of business information to efficient digital online processes. With both internal and external facing forms, DFA can be seamlessly integrated into your existing web site to provide an effortless experience for your team and your customers. The web-based admin interface makes it easy to create and manage web forms by simply adding the required forms objects to the page. DFA captures the web form metadata as XML and can provide you a PDF record of the transaction. Any attachments included as part of the web form submission can be bundled with the form record and uploaded to any supported document management systems. With DFA you can save time in data entry, validate information and ensure business processes are initiated in a timely manner.



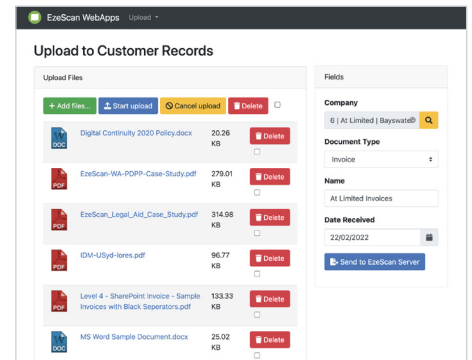
File Approval Assistant (FAA)

FAA WebApp provides a simple web-based approval and validation interface for processing documents that require approval, such as invoices. Documents initiating from production workflows can be sent to users to approve or reject in FAA. Users simply follow the URL link to view the documents in their web browser, add/modify any metadata, approve, reject and submit the document to the next stage of processing. Managers can monitor user pending approval queues and receive email notifications on documents that have not been processed in a timely manner.



File Upload Assistant (FUA)

FUA WebApp provides effortless batch upload of documents/photos/audio/video from a computer or a mobile device to desired locations such as a network folder or any supported EDRMS. Records and Information Managers can configure unique look-up databases or utilise existing databases so your team can easily select the information required to file electronic documents remotely. As with other EzeScan WebApps, additional custom fields can be configured. FUA ensures your information is filed in the correct location, with the correct metadata and correct naming conventions, every time!



Barcode Coversheet Generator (BCG)

BCG WebApp allows anyone in your organisation to generate a barcode coversheet with pre-populated metadata that enables them to scan a document from your MFD and into the desired location (network/ supported EDRMS). BCG is often used in back scanning projects to pre-define batches of documents, eliminating manual data entry.

